



Town of Concord Automatic Debit Payments

I agree to establish debit payment from my checking/savings account. I have circled the account(s) I would like paid through direct debit payments.

Electric bill

Water bill

Name: _____

Address: _____ Tel. # _____

E-mail: _____

Account number (electric): _____

Account number (water): _____

I prefer to begin with my current account balance(s) ____ or my next bill(s) ____.

*Please note that the Automatic Debit Form must arrive at CMLP's office 10 days prior to your next due date to allow sufficient time for processing.

Signature: _____

Please attach a **voided** check if you wish to have your payment debited from your checking account. If you wish to have your payment debited from your savings account, please note your savings account and bank's routing numbers below (Your bank's nine digit routing number typically begins with the digits 00 or 01.)

Bank name: _____

Bank routing number: _____

Savings account number: _____

Please mail to:

Direct Payment
Concord Municipal Light Plant
PO Box 1029
Concord, MA 01742 - 1029

Until further written notice, the above signature authorizes its successors and/or assigns to debit my checking/savings account for my payment, as directed above, on or after the Payment Due Date noted on my bill. In the future, the Total Amount Due will automatically be debited from the checking/savings account as indicated.

Debits that are not collected due to insufficient funds may result in a customer charge of \$25 or 1% of the debit amount, whichever is greater in accordance with the provisions of the Massachusetts General Laws Chapter 60, Section 57A.

Failure to notify the Town of changes in your bank account that result in non-collection of utility balances will be subject to the above charges.

Please note final bills are not eligible for Automatic Debiting and must be paid manually.