

IX. PLAN ADOPTION AND MAINTENANCE

Plan Adoption

The Concord Hazard Mitigation Plan was adopted by the Board of Selectmen on [ADD DATE]. See Appendix D for documentation. The plan was approved by FEMA on [ADD DATE] for a five-year period that will expire on [ADD DATE].

Plan Maintenance

MAPC worked with the Concord Hazard Mitigation Planning Team to prepare this plan. This group will continue to meet on an as-needed basis to function as the Local Hazard Mitigation Implementation Team, with one town official designated as the coordinator. Additional members could be added to the local implementation group from businesses, non-profits and institutions.

Implementation Schedule

Bi-Annual Survey on Progress– The coordinator of the Local Hazard Mitigation Implementation Team will prepare and distribute a biannual survey in years two and four of the plan. The survey will be distributed to all of the local implementation team members and other interested local stakeholders. The survey will poll the members on any changes or revisions to the plan that may be needed, progress and accomplishments for implementation, and any new hazards or problem areas that have been identified.

This information will be used to prepare a report or addendum to the Concord Hazard Mitigation Plan. The Local Hazard Mitigation Implementation Team will have primary responsibility for tracking progress and updating the plan.

Develop a Year Four Update – At the beginning of the fourth year after plan adoption, the coordinator of the Local Hazard Mitigation Implementation Team will convene the team to begin to prepare for an update of the plan, which will be required by the end of year five in order to maintain the town's approved plan status with FEMA. The team will use the information from the year four biannual review to identify the needs and priorities for the plan update.

Prepare and Adopt an Updated Local Hazard Mitigation Plan – FEMA's approval of this plan is valid for five years, by which time an updated plan must be prepared and approved in order to maintain the town's approved plan status and its eligibility for FEMA mitigation grants. Because of the lead time required to secure a planning grant, prepare an updated plan, and complete the approval and adoption of an updated plan, the local Hazard Mitigation Planning Team should begin the process at the beginning of Year 4. This will help the town avoid a lapse in its approved plan status and grant eligibility when the current plan expires.

At this point, the Local Hazard Mitigation Implementation Team may decide to undertake the update themselves, contract with the Metropolitan Area Planning Council to update the plan or to hire another consultant. However the Hazard Mitigation Implementation Team decides to update the plan, the group will need to review the current FEMA hazard mitigation plan guidelines for any changes. The update of the Concord Hazard Mitigation Plan will be forwarded to MEMA and DCR for review and to FEMA for approval.

Integration of the Plans with Other Planning Initiatives

Upon approval of the Concord Hazard Mitigation Plan by FEMA, the Local Hazard Mitigation Implementation Team will provide all interested parties and implementing departments with a copy of the plan and will initiate a discussion regarding how the plan can be integrated into that department's ongoing work. At a minimum, the plan will be reviewed and discussed with the following departments:

- Fire / Emergency Management
- Police
- Public Works / Highway
- Engineering
- Planning and Community Development
- Conservation
- Parks and Recreation
- Health
- Building

Other groups that will be coordinated with include large institutions, Chambers of Commerce, land conservation organizations and watershed groups. The plans will also be posted on a community's website with the caveat that each community will review the plan for sensitive information that would be inappropriate for public posting. The posting of the plan on a web site will include a mechanism for citizen feedback such as an e-mail address to send comments.