

RECORDS AND ARCHIVES COMMITTEE

D. Michael Ryan, Chair
Donald Blackmer
Ronald Bernard
Win Wilbur

The Town Records and Archives Committee is responsible for working with the Town Clerk to gather, preserve and organize the records of all Town government entities under the guidelines of State law. The Committee was formed in 1956, following a Town Meeting vote authorizing the Selectmen to appoint a “committee of five to study problems relating to the storage and preservation of Town documents and records.”

The Committee’s meetings generally consist of working sessions, where the group sorts and organizes various Town records that are either newly acquired (via donations to the Town from residents or former residents), or those records that have been stored by the Town without organization for a number of years. During the year, the Committee continued such work on the following projects, in preparation for placement in the Town Archives at the Concord Free Public Library:

- Cleaned and organized vital records from early 20th century
- Organized and bound marriage intentions from mid-to-late 20th century
- Organized burial permits and cemetery records from early 20th century
- Organized and bound committee & board minutes
- Organized, shelved and inventoried various late 20th century records at new storage facility at Court Lane

In conjunction with the Town’s GIS Coordinator Matt Barrett, the Town’s street acceptance plans and street layouts (currently stored at the Town Archives facility at the Library) have all been electronically scanned. These will eventually be available online through the Town’s GIS maps.

The Committee continues to encourage Town Departments and Committees and Boards to turn over non-current permanent records to the Records & Archives Committee, for cataloguing and transfer to the Town Archives.

TOWN COUNSEL

William L. Lahey
Anderson & Kreiger, LLP

What follows is a description of the lawsuits by or against the Town filed or pending during 2011 handled by Town Counsel.

Fitch v. Board of Appeals

Appeal by abutter from grant of special permit for additional dwelling unit. Judgment entered in favor of board. Appeal resolved. Case dismissed.

Marabello v. Natural Resources Comm’n, et al.

Challenge to wetlands enforcement order. Injunctive relief denied. Settlement reached to secure compliance. Dismissal pending. Appeal of Co-defendant pending.

Balulescu v. Town of Concord Historic Districts Commission

Appeal from denial of Certificate of Appropriateness. Hearing pending.

Macauley v. Board of Assessors of Concord

Appeal from action on abatement application. Hearing pending.

Marino, et al. v. Town of Concord and numerous other defendants.

Action to quiet title to land service on multiple defendants pending. Appeal from action on abatement application. Hearing pending.

Lawrence v. Town of Concord Planning Board

Appeal from grant of special permit. Case closed May, 2011.